

CITY OF TUPELO

SPECIAL EVENT CHECKLIST

PHONE: (662) 841-6521



APPLICATION:

- ☐ FOR OUTDOOR EVENTS - TEMPORARY OUTDOOR EVENT APPLICATION
- ☐ FOR INDOOR EVENTS SERVING ALCOHOL - TEMPORARY INDOOR EVENT SERVING ALCOHOL APPLICATION
- ☐ FOR STREET CLOSINGS, PARADES, DEMONSTRATIONS, AND RACES -STREET CLOSING APPLCIATION
- ☐ SERVING ALCOHOL - BEER PERMIT APPLICATION
- ☐ FOR RENTING OUT FAIRPARK - FAIRPARK RENTAL APPLICATION

ADDITIONAL PAPERWORK NEEDED:

- ☐ SITE PLAN
- ☐ TRANSIENT VENDOR'S LICENSE (FOR PROFIT) www.tupeloms.gov/departments/finance
- ☐ 501(c)(3) DOCUMENTATION (NON-PROFIT)
- ☐ STATE OF MS BEER PERMIT/LIQUOR LICENSE (IF SERVING ALCOHOL)
 - ☐ STATE OF MS BEER PERMIT - <https://www.dor.ms.gov/Business/Pages/Beer>
 - ☐ STATE OF MS LIQUOR PERMIT - <https://www.dor.ms.gov/ABC/Pages/Permits>

FEES:

- ☐ \$50 PERMIT FEE
- ☐ \$25 BEER PERMIT FEE
- ☐ \$200 RENTAL FEE FOR FAIRPARK (IF APPLICABLE)